

ATTESTATION FORM
ATTACHMENT J
RFP 24-75743

Respondent Name:

TrackMy Solutions Inc.

1.0 Mandatory Submissions and Requirements: Disagreement with these items may result in the response being disqualified.

Attachment J: Attestation Form	<input checked="" type="checkbox"/> Have completed in its entirety and submitted
Section 1.10 Pricing	<input checked="" type="checkbox"/> Have read and meet this requirement
Section 2.3.6 Mandatory Contract Terms/Clauses	<input checked="" type="checkbox"/> Have read and understand this section
Section 3.2 Executive Summary	<input checked="" type="checkbox"/> Have completed, signed, and submitted
Section 3.2 Attachment A: Minority and Women Business Enterprise form, IDOA provided certification letter and Subcontractor's signed letter on company letterhead.	<input checked="" type="checkbox"/> Have completed, signed, and submitted or <input type="checkbox"/> Opting not to submit
Section 3.2 Attachment A1: Indiana Veteran Owned Small Business form IDOA provided certification letter and Subcontractor's signed letter on company letterhead.	<input checked="" type="checkbox"/> Have completed, signed, and submitted or <input type="checkbox"/> Opting not to submit
Section 3.2 Attachment C: Indiana Economic Impact	<input checked="" type="checkbox"/> Have read, completed, and submitted
Section 3.2 Attachment D: Cost Proposal (Excel Workbook)	<input checked="" type="checkbox"/> Have completed and submitted
Section 3.2 Attachment E: Business Proposal	<input checked="" type="checkbox"/> Have completed and submitted
Section 3.2 Attachment F: Technical Proposal	<input checked="" type="checkbox"/> Have completed and submitted

2.0 Confirm mutual understanding and submission.

1.15 and 2.1 Confidential Information: The complete list of Confidential and Redacted files is specified in section 4.0 of this attachment.	<input type="checkbox"/> Have read, and submitted or <input checked="" type="checkbox"/> Have read, and does not apply to response
2.2.1 Ability and Desire to Supply the Required Products or Services	<input checked="" type="checkbox"/> Have read, and agree
2.3.6 Contract Terms/Clauses	<input checked="" type="checkbox"/> Confirm Respondent's Legal Representation has read and accepts Sample Contract language. or <input type="checkbox"/> Confirm Respondent's Legal Representation has read, and submitted alternative language per Attachment E.

2.6.4. Subcontractors (Additional subcontractors/those not submitted in Attachment A/Attachment A1)	<input checked="" type="checkbox"/> Have read, agree, listed subcontractors in 5.0 of this attachment and submitted documents or <input type="checkbox"/> Have read, and does not apply to response
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3.0 Claim clarification

2.6.3 Buy Indiana Initiative/Indiana Company	<input type="checkbox"/> YES claiming (points only awarded if finalized per Buy Indiana registry) or <input checked="" type="checkbox"/> NO, not claiming
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4.0 Confidential / Redacted File: confirm submission if applicable

More rows may be inserted if necessary

Responses must include the following required information:

- List all documents or sections of documents, for which statutory exemption to APRA;
- Specify which statutory exception of APRA applies for each document or section of the document;
- Provide a description explaining how the statutory exception to the APRA applies for each document or section of the document; and
- Provide a separate redacted or confidential, whichever is applicable, version of the document. File name should use the following format:
 - o RFP 24-75743_(insert Att letter)_CONFIDENTIAL
 - o RFP 24-75743_(insert Att letter)_REDACTED
- More rows may be inserted if necessary

Filename	Document Section	Document Page #	Statutory exception reference	Rationale for application of the statute	Submitted
N/A					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>

5.0 Subcontractors per RFP 2.6.4 (additional subcontractors/those not submitted in Attachment A/Attachment A1)

More rows may be inserted if necessary

Subcontractor Name	Function to be performed	Document Submitted
PM PHASE (India Brown) - WBE Certified	IT Project Management	<input type="checkbox"/> Executed contract or

Letter of Intent for Request for Proposal 24-75743

Title:

Vaccination, Immunization, Scheduling, Inventory, Testing, and Claims (VISIT) System

Subcontract Amount - \$266,840, for 6.7% of the total project cost for year 1

PMPHASE Consulting Firm is a small, minority-owned project management business that is owned and operated by its CEO India M. Brown. Our project management team works to create strategies to successfully initiate, plan, design, and execute any organizational changes and strategies.

We work with organizations to implement, replace, or decommission IT software applications. We create strategic project management plans to support our projects from start to finish while focusing on risk management both known and assumed.

Our expertise in software applications includes but is not limited to, learning management systems (LMS), data management systems, electronic medical record systems (EMR, EHR), and revenue cycle management applications

PMPHASE project management consulting firm has successfully led some of the largest and most complex projects in the healthcare space. Our experience integrating Information Technology (IT – software and hardware) into the healthcare field spans over 35 years of expertise. In addition to IT experience, our project managers and coordinators also have expertise in the clinical space in understanding the needs of a person's general healthy well-being.

Our mission is to assess, address and resolve any challenges that may be complicating or causing challenges for an organization. We offer an innovative mindset to enhance engagement by sharing ideas, and strategies from other industries to modernize or improve organizational performance.

Our client list demonstrates our wide range of project management capabilities, including serving as the primary implementation service provider for some of the largest and most complex implementations in the healthcare provider marketplace. Additionally, PMPHASE has gained traction in the legal and publishing industry. In the table below, we provided a high-level overview of our participation, and role with each client.

	Primary Partner	Strategic IT Planning/Vendor Selection	Business Case/TCO Development	Implementation Planning	Governance Model Creation	Project Management/PMO	Design Facilitation/Build	Process Redesign	Clinical Content Strategy/Design	Testing Strategy/Execution	Interfaces/Data Conversion	Organizational Change Readiness	End User Training	Clinician Engagement/Adoption	User Devices/Strategy	Deployment Strategy
Appalachian Regional Health	•					•	•					•				•
Bingham Greenbaum And Doll	•			•		•	•	•		•	•	•	•	•		•
OHIO DEPARTMENT OF REHABILITATION AND CORRECTIONS	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Myers And Stauffer	•	•	•	•	•	•	•	•		•		•				
Kids Play – Rec Therapy	•		•	•		•	•	•					•			•
Community Health – Pennsylvania/Lancaster	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Roswell Park Cancer Center	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Texas Oncology/Hematology	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
St. Vincent Health/Ascension Health	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Dignity Health	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Indiana University Health	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Optum Health	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Enhanced Dna Publishing	•	•	•	•		•	•		•		•		•		•	•
Robert Wood Johnson Healthcare	•	•	•	•	•	•	•	•	•	•		•	•	•		•

Name	Role	Experience/Degree	Responsibilities
India Brown, MBA	Program Manager	CEO of PMPHASE and holds the following certifications, <i>EDWOSB, IDOA, M/WBE, WBENC</i> Resume attached	Manage all project components/resources
Danielle Kizer	Project Coordinator	MBA – Masters Business Admin 20 years PM experience 20 years training and development 20 years application design	Work with design team to perform needs assessments and user stories.
A'mariah Brown	Training Coordinator	Psychology Degree Registered Behavior Technician (RBT) 10 years crisis prevention training 7 application and web design 7 years training and development	Work with training team to schedule trainings, assess and create training evaluations.

As a growing minority owned project management consulting firm, we stand apart from the rest in our ability to help solve complex problems, from strategy to implementation and beyond. PMPHASE consulting practice is fastest-growing and expanding its expertise and most diverse practice, spanning all facets of health care, from for-profit and not-for-profit providers, academic organizations, and medical group practices to health plans, life sciences companies, and government agencies. PMPHASE's implementation approach leverages project management institute (PMI) leading practices and our vast experience helping our clients realize the value of project management, marketing, and community collaboration. Our implementation approach focuses on designing to optimize benefits of the team, engage vendors and community supporters as well as leadership. Changes that impact any community will generate significant media attention, we believe we have a responsibility for providing project management expertise to keep all vendors and consultants as well as keep leadership and staff on-track and apprised of the engagement and project strategies. We will maintain project tools to manage the components that allow us to keep the engagement schedules on time and on budget. As your project partner, we will work with you to structure each phase of the project around these key areas.

1. Managing timeline, budget, scope, and risk effectively requires structured **governance and project management** tools. Closely managing the day-to-day activities of the project will help the overall implementation timeline to remain on track and drive high quality and consistent outcomes. It is critical that we have clearly defined decision rights and the ability to track and report accurate, real-time insight into the health of the project to all levels of leadership.
2. Organize, oversee, and convene shared committees, technical groups, and focus groups, across all planning processes. Maintain a centralized, shareable repository of meeting participants, dates, notes, meeting agendas and meeting minutes. We will assist in the scheduling and implementation of engagement activities.
3. Maintaining focus on **risk mitigation**, with an emphasis on collaboration risk, to ensure system controls, and operational controls, occur through every phase of the project, **from visioning and design activities all the way through post live support**. We believe that early identification and interventions, particularly around areas of design change and mapping are vital to protecting the projects' integrity and purpose.



June 25, 2023

Jeremy Elias, Founder and CEO
TrackMy Solutions, Inc.
8700 Monrovia Street Suite 310, Lenexa, KS 66215

RE: RFP 24-75743 - Vaccination, Immunization, Scheduling, Inventory, Testing, and Claims (VISIT) System

Dear Jeremy Elias,

aFit Staffing Inc. (aFit) is pleased to participate in the proposed bid of RFP 24-75743 - Vaccination, Immunization, Scheduling, Inventory, Testing, and Claims (VISIT) System for the Indiana Department of Administration on behalf of the Indiana Department of Health for the State of Indiana. In the event TrackMy Solutions, Inc. is chosen to fulfill this RFP, our company will serve as a subcontractor to TrackMy Solutions for the purpose of supporting the project activities.

Started in 2014 in Indianapolis, aFit is committed to be an ethical, responsive, and results-driven company providing information technology services. Our business is listed in the Indiana Department of Administration Directory of Certified Firms as a Women Business Enterprise (WBE). aFit's IDOA Bidder ID Number is 0000040063.

As an Indiana WBE subcontractor certified to provide information technology consultation, information technology service delivery, management advisory services, education and training services, among others, we anticipate providing services to support project management, OCM Lead, and Training Lead Services.

Our subcontracted services will be in the amount of \$326,690 as 8.24% of the TOTAL BID AMOUNT. As requested in the RFP, these services would be provided for the duration of the contract. aFit is willing to take on this project and to carry out our responsibilities as a subcontractor to TrackMy Solutions.

We look forward to working with TrackMy Solutions and the State of Indiana on this important initiative.

Regards,

A handwritten signature in blue ink that reads "Julie Booth Phillips".

Julie Booth Phillips
Owner and CEO

VERGENCE

SOLUTIONS

June 22, 2023

Re: MBE Commitment Letter ISO IN RFP 24-75743

To Whom It May Concern:

Please accept this letter as acknowledgement of our commitment to the subcontract for the above referenced Indiana Government solicitation.

Whereas Vergence, LLC commits to provide:

- The following project roles:
 - Database administrator
 - Data Migration Lead
 - Testing Lead
- Total contract amount of \$415,690 (for one-year implementation)
- An additional Subcontractor % in the amount of 10.49% (for one-year

cost) If there are any questions feel free to our office at 317-547-4417.

Sincerely,



Mike Gallagher

EVP

Vergence



11309 GUY STREET, SUITE 220
FISHERS, IN 46038

JEREMY ELIAS
TRACKMY SOLUTIONS, INC.
CHIEF EXECUTIVE OFFICER
700 MONROVIA STREET, SUITE 310
LENEXA, KS 66215

JUNE 26, 2023

RE: LETTER OF COMMITMENT AND AGREEMENT FOR STATE OF
INDIANA REQUEST FOR PROPOSAL 24-75743

Dear Mr. Elias:

Corvano LLC (Corvano) is pleased to be selected by **TrackMy Solutions, Inc.** to perform as a certified Indiana Veteran Owned Small Business Enterprise (IVOSB) for the above referenced Request for Proposal (RFP). Our company was formed in Indiana, is formed as a Limited Liability Company (LLC) and is listed on the IDOA Directory of Certified Firms. We are willing and eager to carry out the responsibilities described in this letter.

Corvano commits to providing **Integration Services** relating to the scope of work required by the RFP. We are committing **exclusively to TrackMy Solutions, Inc** for this RFP. We have performed extensive work with the State of Indiana, supporting the following agencies: Indiana Public Retirement Systems, Bureau of Motor Vehicles, Department of Revenue, Family and Social Services Administration, Department of Workforce Development, Department of Transportation, Department of Agriculture, Secretary of State, Department of Health, Office of Technology and Department of Education. Corvano agrees to comply with all the State statutes and will be subject to the provisions thereof as they relate to the scope of work required by the RFP.


As an Air Force Veteran, I founded Corvano in 2016 to deliver turnkey technology and supporting solutions. Servicing businesses of every size, Corvano has advised numerous organizations on strategies to enable greater service.

Corvano anticipates performing work related to this RFP for the base contract period and for any extension years awarded to TrackMy Solutions. The total anticipated bid for this project is **\$3,965,438.00**. The planned commitment to Corvano from TrackMy Solutions is **\$247,780.00**, which represents **6.25%** of the total.

We sincerely look forward to working with TrackMy Solutions and the **Department of Health** in support of the **Vaccination, Immunization, Scheduling, Inventory, Testing, and Claims (VISIT) System**.

SINCERELY,

GERRY S. BAILEY
PRESIDENT

 +1 (317) 513-0116

 info@corvano.com

 www.corvano.com

TAME THE DIGITAL FRONTIER